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MEMORANDUM FOR THE COMMITTEE ON VITAL RECORDS STORAGE

SUBJECT: Report from Subcommittee A in Compliance with Instructions
of the Committee at the meeting of 23 August 1948

1. Subcommittee A recommends that an Administrative Instruction for general CIA distribution as contemplated at the last meeting should not be prepared for issuance at this time because of the security implications. Furthermore, additional steps in the development of the program should be taken prior to the time that any general information is circulated.

2. In lieu of the general instruction to CIA personnel, your Subcommittee recommends that the Chief of the repository when appointed be instructed to contact, in the event of emergency, CIA [REDACTED] field installations in order to issue necessary instructions. In this manner, the relatively few contacts to be made from the repository to field installations would centralize contact responsibility, eliminate confusion and reduce communications traffic.

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3. It is suggested that at a later date after the program is established and operating, Washington personnel can be instructed as to rallying points with which they shall communicate. These points might preferably be [REDACTED]

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